

# **VML Insurance Programs**

## **Online University Grant Program: FAQ's**

### **1. When will courses be available/when can I apply?**

Courses are available immediately upon receipt of a completed grant application. You may apply anytime after July 1, 2010 upon successful renewal of your insurance premium.

### **2. Who is eligible to participate?**

All members in good standing of VML Insurance Programs who have premiums effective during the current policy period.

### **3. What are the terms of the Online University grant program?**

Grants are considered on a first-come, first-served basis until the fund balance has been depleted.

### **4. How many courses am I eligible to receive?**

Every entity, regardless of size or premium, is eligible for blocks of fifty (50) credits at a time. Upon exhaustion of those credits, another application must be submitted to receive additional credits. There is no limit to the number of times you may apply.

### **5. Why am I limited to blocks of fifty credits at a time?**

In order to allow all members equal opportunity to access the course credits available, courses are limited to blocks of fifty (50) at a time. You may reapply for additional credits as often as you like as long as your current balance has been used.

### **6. How do I request courses?**

You may submit a grant application to access up to fifty (50) courses at a time. It is not necessary to request specific courses as you have the flexibility to choose your courses once you access the University.

### **7. Is there a fee for the courses?**

There is currently no fee for Online University courses. There is a one-year suspension of University course fees to assist the membership during these challenging economic times. Safety training is a critical component of any good risk management program and we want to assure access to quality training during this time.

### **8. Do I need to have workers' compensation coverage in order to take employee safety courses, and likewise liability coverage to take property and liability related courses?**

Access and selection of courses through the Online University is not coverage driven. Once you have access to the University you are free to select any course in the core or continuing education catalogue. Additional elective courses will still be available for purchase.

### **9. When do my free courses expire?**

Courses must be used within 60 days of request or they will be removed from your account balance. You must submit another application to request more after depletion or withdrawal.

### **10. Are my previously purchased courses affected?**

No, the terms of your purchase agreement will remain in effect.

### **11. Who do I contact for additional information?**

If you have additional questions or need assistance with any aspect of the Online University, you may contact Beth Rosenthal, Director of Safety Services with VML Insurance Programs for assistance. Call: 800-963-6800 or Email: [brosenthal@vmlins.org](mailto:brosenthal@vmlins.org)